

# Search Advisory Service

**Initial Discovery** DRG will initiate the process by conducting up to 1.5 hours of “Discovery” meetings to learn about the organization, its goals, the position to be filled and the most desirable characteristics in potential candidates.

**Position Description** Capitalizing on DRG’s knowledge of your sector as well as best practice in Executive Search, your DRG Executive Search Advisor will partner with one representative of your organization to develop a detailed, informative and compelling position description that is optimized for posting.

**Position Marketing Strategy** DRG will provide a customized list of job sites for you to promote the open position, focusing on the highest impact locations.

**Candidate Resume Review** DRG will review all inbound resumes and evaluate which candidates should move forward through the screening process.

**Candidate Screening and Recommendations** Guided by the required skills and qualities identified earlier in the process, DRG will conduct initial screenings via video for qualified prospective candidates. A high-level assessment of each qualified candidate, will be presented for candidate analysis.

**Consultation** This package of services provides you with an additional 2 hours of phone consultation and/or Executive Search assistance that can be used for support that includes but is not limited to: sitting in on interviews, candidate management, and negotiations.

Additional Services and time can be provided at an agreed upon hourly rate.

